



TEN STEPS TO RESILIENCE

Nearly *one in five* organisations suffer a major disruption. With no recovery plan you have less of a chance of survival. By planning now, you increase the chance that your business can recover quickly from an emergency.

ABOUT THIS GUIDE

By following this 10-point checklist you will help make your organisation more resilient to unforeseen emergencies, even if you can only manage to take action on some of the tips within this document, you will be more prepared than you possibly are now.

The guide is not intended to replace a full Business Continuity Management programme which takes time to develop and implement. However, under each heading there are a number of suggestions to help improve your business resilience. For each of the issues described you can indicate your own planning status by ticking either fully considered (F), partially considered (P) or no action taken (N).

WHAT IS BUSINESS CONTINUITY?

Business Continuity is a management process that provides a framework to ensure the resilience of your business to any eventuality, to help ensure service to your key customers and to protect your brand and reputation. It provides a basis to ensure your long-term survivability following a disruptive event. Unplanned events, e.g. accidents, criminal activity or natural disasters, can have catastrophic effects on your organisation. There are five main steps to business continuity cycle.